

Area 60 of Western Pennsylvania General Service, Inc.
Suggested guidelines for Days of Sharing

Days of Sharing can be held anytime during the year. An Area 60 sponsored Day of Sharing program usually incorporates all three sides of the triangle (Recovery, Unity and Service) and gives us a chance to share our experience strength and hope through workshops, sharing sessions and fellowship. Days of Sharing offer our members an opportunity to see and learn about Archives, Literature, Grapevine and other Area services available.

- A. Host District is responsible for:
1. Site/facility
 - a. One large room to accommodate 100 people.
 - b. Three break-out rooms for workshops /sharing sessions
 - c. Space for Archives, Literature, Grapevine and other coordinator displays (TF, Corrections Committee, Website, etc...)
 2. Date and time
 - a. date should be cleared with the Area to avoid conflicting with other Area activities.
 3. Flyers
 - a. Flyers should indicate sponsorship by Area 60.
 - b. Flyers should include map and directions to site
 4. Host should provide coffee
 5. Nametags and registration
 6. Workshops/sharing sessions
 - a. It is suggested that workshops/sharing sessions be service-oriented and that at least one be devoted to an area committee such as Treatment Facility.
 - b. It is suggested that DCMs and GSRs from other districts be considered in selecting panelists. This may increase attendance and participation fro other districts.
 - c. It is suggested that an "ask-it-basket" or "What's on your mind?" session – with Area servants as panelists be scheduled before closing the Day of Sharing.
- B. Area 60 Officers and Coordinators are responsible for:
1. Distributing flyers via area Newsletter or other area mailing
 2. Service coordinators displays
 3. Serving on a panel if requested by host district
 4. No other committee meeting should be scheduled during the Day of Sharing.
 5. The Area Chairperson (or designate) shall open the Day of Sharing program with a brief introduction of attending officers and coordinators.
- C. Financing
- Like any AA event, a day of sharing should be self-supporting. To show Area support and sponsorship, the Area Treasurer will advance \$200.00 in seed money to host district(s) to be returned to Area Treasury after the day of sharing.
- D. Opening and closing formats
1. Area Chairperson
 - a. Opens the Day of Sharing and briefly lists upcoming area events
 - b. Introduces other Area Officers and Coordinators, who briefly describe their responsibilities.
 - c. Describes the duties and responsibilities of any officer or coordinator whom is unable to attend.
 - d. Explain the purpose and rotation of Days of Sharing.
 - e. Turn the program over to the Host District Chairperson.
 2. Host District Chairperson
 - a. Announce the program schedule for the day.
 - b. Conducts suggested "ask-it-basket" or "What's on your mind" session.
 - c. Closes the Day of Sharing at the end of the day.